



# Tualatin Valley Creates

## Prospective Board Director Information

### About Tualatin Valley Creates

Mission Statement: Tualatin Valley Creates inspires our diverse community to connect to the heart and soul of Washington County through arts, culture, heritage, and the humanities.

TVC is a 501c3 non-profit organization which was founded in 2003.

TVC Priorities: Serve as a countywide arts communication hub. Provide support for the local creative industries. Engage under-served populations in arts, culture, heritage, and humanities.

### Qualifications

- Interest in furthering the mission and priorities of the TVC.
- Willingness and ability to give the time necessary to become an effective TVC Director.
- Experience and knowledge relating to the arts in one or more of the following areas: arts education, business management, community outreach, finance, grant writing, nonprofit management, program development, public relations/marketing, strategic planning.
- Willingness to raise funds and provide resource development for established priorities and programs related to the TVC.
- Familiarity with issues, concerns, and trends in arts, culture, heritage, and humanities in Washington County.

### Appointments

- Open recruitment using application process.
- Executive Director reviews applicants and makes a recommendation to the Board.
- Board confirms appointments, denies appointments, or requests additional information.
- Nominees are notified of their appointments by the Executive Director.
- Board Terms are three years. Board members can serve a maximum of two terms.

### Obligations

- Serve up to one three-year term.
- Attend all Tualatin Valley Creates Board meetings.
- Arrive on time and stay for the entire meeting.
- Serve on sub-committees, external committees and commissions as needed.
- Participate in TVC functions.
- Participate in yearly planning sessions.
- Remain active and engaged for the duration of term.
- Make an annual financial contribution to TVC.
- Communicate effectively with other Directors and staff.